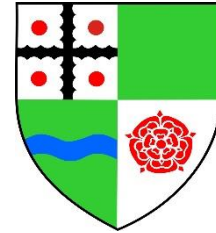


Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
Parish Office/Meeting Room
239A Preston Road, Clayton-le-Woods, Chorley, PR6 7PY
Telephone: 01257 264854
Mobile: 07715 637345
Email: clerk@claytonlewoods-pc.gov.uk
Website: www.claytonlewoods-pc.gov.uk



28th August 2026

Dear Councillor,

You are hereby summoned to attend the Extra Ordinary Meeting of the Parish Council to be held on Monday 7th September 2026 at 6.00pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY. The Co-option interviews will commence promptly at 6.30pm.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Tracy Morris', written over a horizontal line.

Mrs Tracy Morris
Clerk to the Council



AGENDA

1. Receive and accept apologies

- Cllr Irene Amahwe
- Cllr Michelle Beach
- Cllr Steve Maddock

2. Declaration of Interest

To receive declarations of interest in respect of items on this agenda.

3. Public Participation

To receive questions or representations from members of the public, in accordance with the Parish Council's Standing Orders.

4. Co-option Interviews to Fill 4 Vacant Parish Councillor Positions

5. To Undertake Voting Procedure

(Tellers to be Clerk and 1 nominated Councillor)

Decision:

To resolve which candidate, if any, should be co-opted to the Parish Council.

6. Declaration of Acceptance of Office

If any candidate is successfully co-opted, the Clerk will arrange for the successful candidate to complete and sign the Declaration of Acceptance of Office before acting as a member of the Council. A Declaration of Interests Form will be completed up to 28 days after acceptance of office.

7. Date of Next Meeting

The next full parish council meeting is scheduled to be held on Monday 21st September 2026 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.